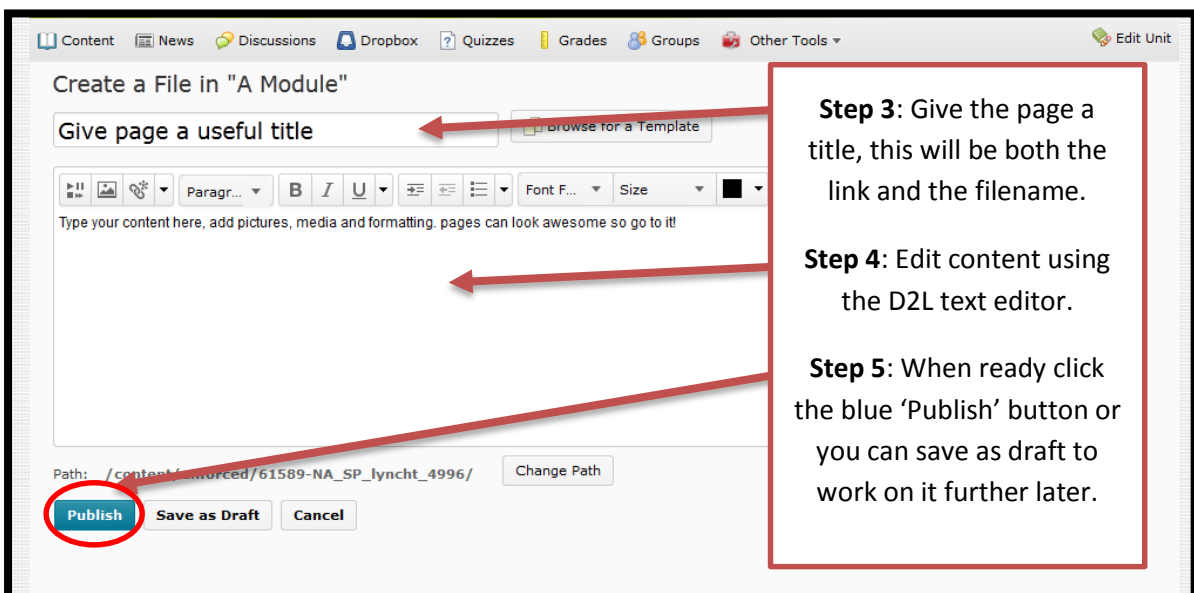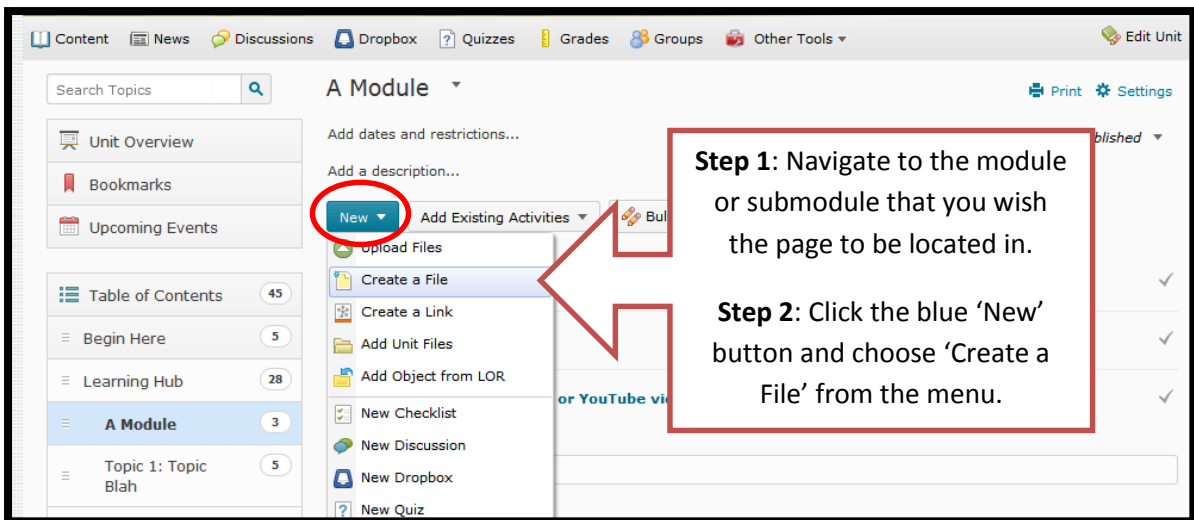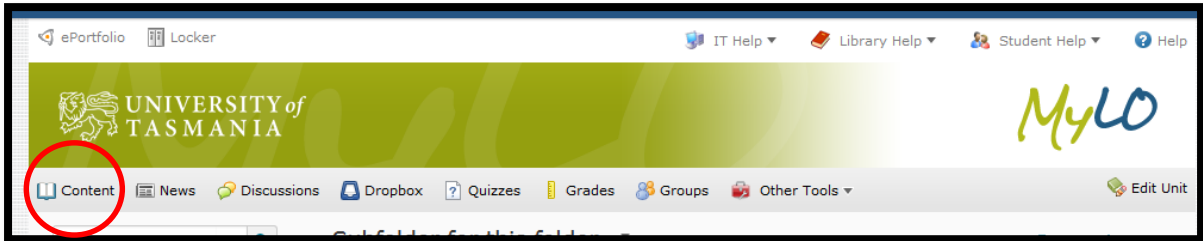# The Page Tool: Making a New Page

This document shows how to make a new blank HTML page in your content area

To create a page in your content area you first need to click the content button circled below.

Step 1: Navigate to the module or submodule that you wish the page to be located in.

Step 2: Click the blue 'New' button and choose 'Create a File' from the menu.

Step 3: Give the page a title, this will be both the link and the filename.

Step 4: Edit content using the D2L text editor.

Step 5: When ready click the blue 'Publish' button or you can save as draft to work on it further later.

NOTE: For more information on what the text editor tool can do please see the rest of the help files in the series on 'Creating Pages' which covers formatting, tables, images and media.

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